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**PAIGNTON ACADEMY - CAREERS DEPARTMENT**

***APPLICATION FORM***

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| --- | --- |
| ***POSITION APPLIED FOR:*** |  |

Please complete ALL information. Any application form that is not FULLY completed will not be accepted and will be returned to the student.

***PERSONAL DETAILS***

|  |  |
| --- | --- |
| ***First Name:*** |  |
| ***Surname:*** |  |
| ***DOB:*** |  |
| ***Tutor Group:*** |  |
| ***Gender:***  |  |
| ***Address:***  |  |
| ***Postcode:*** |  |

***DETAILS OF EDUCATION***

|  |  |
| --- | --- |
| ***Previous School/College Attended:*** |  |
| ***Dates From/To:*** |  |

***QUALIFICATIONS*** (What subjects are you currently studying? What are your predicted grades?)

|  |  |
| --- | --- |
| **Subject/Qualification** | **Predicted Grade** |
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***Certificates, Awards and Achievements***

Please list your awards and achievements and the year you received them. For example, 100% Attendance, Celebration Awards, Prefect/House Captain.

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| --- | --- |
| **Name of Award** | **Year Award received**  |
|  |  |
|  |  |
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***PREVIOUS WORK EXPERIENCE***

|  |  |  |  |
| --- | --- | --- | --- |
| **Nature of Employment****(including job title)** | **Name and Address of Employer** | **From** | **To** |
|  |  |  |  |
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***INTERESTS AND HOBBIES*** (Are you a member of any clubs? Do you have a passion for fashion, a unique collection or an interest in films?

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***Why did you pick this role over the other roles?***

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|  |

**References:**

Please give the name and address of a person who we can contact to seek information regarding your suitability for employment. This could be a teacher, Head of House or Pastoral Manager. Someone who can comment on your skills and abilities in relation to the post applied for. If it is a teacher use the school address.

|  |
| --- |
| **Name:** |
| **Address:** |
| **Telephone Number:** |
| **Email:** |
| **Relationship:** |
| **How long have you known them?** |

**IMPORTANT!!**

**Do not print. Please email completed Application Form to:** **careers@paigntonacademy.org**