



## **CURRICULUM POLICIES**

### **Provider Access Policy**

**It is the responsibility of all Bay Education Trust employees and volunteers to familiarise themselves with the contents of all Trust policies and any amendments hereafter.**

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#### **Introduction**

This policy statement sets out the Academy's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

#### **Student entitlement**

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which helps to provide information on the full range of education and training options available at each transition point.
- To hear from a range of providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies, group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

#### **Management of provider access requests**

##### **Procedure**

A provider wishing to request access should contact *Mrs Laura Hay, Careers Lead*,  
Telephone: 01803 403003, Email: [careers@paigntonacademy.org](mailto:careers@paigntonacademy.org)

##### **Opportunities for access**

The Academy is happy to display materials and hand out literature to pupils and parents. All requests should be sent through via the above contact.

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
<b>Year 8</b>	<ul style="list-style-type: none"> <li>• Life skills – assembly</li> <li>• Tutor group opportunities</li> </ul>	<ul style="list-style-type: none"> <li>• KS3 Options event</li> <li>• Life skills – assembly</li> <li>• Tutor group opportunities</li> <li>• Options Choices- lunch time drop in</li> <li>• Taster events &amp; visits to other FE/ HE/ employment providers</li> </ul>	<ul style="list-style-type: none"> <li>• Life skills – assembly</li> <li>• Tutor group opportunities</li> <li>• Options Choices- Lunch time drop in</li> <li>• Taster events &amp; visits to other FE/ HE/ employment providers</li> </ul>
<b>Year 9</b>	<ul style="list-style-type: none"> <li>• Life skills – assembly</li> <li>• Tutor group opportunities</li> </ul>	<ul style="list-style-type: none"> <li>• KS4 options event</li> <li>• Taster events &amp; visits to other FE/ HE/ employment providers</li> <li>• Options Choices- Lunch time drop in</li> </ul>	<ul style="list-style-type: none"> <li>• Life skills – assembly</li> <li>• Tutor group opportunities</li> <li>• Taster events &amp; visits to other FE/ HE/ employment providers</li> </ul>

	Autumn Term	Spring Term	Summer Term
<b>Year 10</b>	<ul style="list-style-type: none"> <li>• Life skills – assembly</li> <li>• Tutor group opportunities</li> <li>• PSHE Lessons</li> </ul>	<ul style="list-style-type: none"> <li>• Life skills – assembly</li> <li>• Tutor group opportunities</li> <li>• PSHE Lessons</li> <li>• Taster event &amp; visits to other FE/ HE/ employment providers</li> </ul>	<ul style="list-style-type: none"> <li>• Life Skills – assembly</li> <li>• work experience preparation sessions</li> <li>• PSHE Lessons</li> <li>• ‘Speed Networking’ event with providers and employers</li> <li>• Taster events &amp; visits to other FE/ HE/ employment providers</li> </ul>
<b>Year 11</b>	<ul style="list-style-type: none"> <li>• Life skills – assembly</li> <li>• Tutor group opportunities</li> </ul>	<ul style="list-style-type: none"> <li>• Life skills – assembly</li> <li>• Tutor group opportunities</li> <li>• Options Choices- Lunch time drop in</li> </ul>	<ul style="list-style-type: none"> <li>• Life skills – assembly</li> <li>• Tutor group opportunities</li> <li>• Options Choices- Lunch time drop in</li> </ul>

The school policy on safeguarding sets out the school’s approach to allowing providers into school as visitors to talk to our students. (Please see the Paignton Academy Safeguarding Policies incorporating Child Protection Procedures, accessible on the Paignton Academy website: <http://www.paigntonacademy.org/academy-policies/> or from the Head of School’s PA)

**Premises and Facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit. Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre links can also be added to the careers hub section of the academies website.